

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE (ITAC)**

MEETING NOTES

MARCH 15, 2018 – 1:00 p.m. to 2:00 p.m.

VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM

ATTENDEES – Angela Nesta, Brian Nath, Debbi Smith, Fabienne Chauderlot, Janet Gelb, Jodi Reed & Rhonda Bauerlein

New and Relevant Issues to Be Discussed

1. Cuyamaca ITC Report - It was decided that the minutes from this meeting would be sent to the chair of ITAC to be included with the ITAC agendas. A discussion was had about accessibility to LTI's and potential lawsuits. Brian Nath stated he would inform Chris Tarman about this issue and to have Chris talk with Jodi Reed and Fabienne Chauderlot about it.
2. Grossmont TTLC Report - It was decided that the minutes from this meeting would be sent to the chair of ITAC to be included with the ITAC agendas. Janet Gelb reported that Chris Tarman came to the last TTLC meeting and spoke about the Colleague upgrade which was very well received.
3. Changing ITAC meeting day/time from Thur to Friday – It was decided to keep ITAC meetings on Thursdays.
4. Chair of committee – review – Jodi Reed said she would be the new chair of ITAC until Kerry Kilber Rebman's return in July.
5. Technology planning - Pilot process – Cuyamaca – Jodi Reed reported that they are working on evaluating vendors to recommend and then they will bring that information to TCC for the next steps.
6. Colleague Update – new registration for Fall 2018 – Brian Nath reported that the goal is to register students on the new platform for Fall registration, which starts in mid-June. The goal is also to have an Ed Plan version where courses could be store electronically. Colleague will be down on March 26th all day to install and prepare updates and patches. Chris Tarman will speak about this at TCC as well.
7. Workday – logging in for Student Hourly – Debbi Smith reported that there are directions for this on the Workday page on the Intranet. Fabienne Chauderlot stated she is experiencing approval issues and Brian suggested to bring this to Katrina VanderWoude or Chris Tarman's attention.
8. HelpDesk – ICS and IS pilot
9. Ordering computers, Windows 10, new hardware Staff/Faculty – Brian Nath reported that Windows 10 is being deployed to staff.
 - a. Software request form
10. Blackboard/Canvas
 - a. Blackboard – Archiving – Debbi Smith reported that they are working on the archives now, and that some are buying the Host Archive for \$100K for 3 years. Jodi Reed reported she will be trying Pearl Script this weekend and will report back.
 - b. Canvas
11. Network infrastructure and Wifi update – Brian Nath reported they are close to signing a contract with a vendor to do the installation of the new network equipment. For Wifi, they will upgrade Grossmont buildings 20, 30, and 34 during Spring Break. Then, Cuyamaca buildings A, B, and E will be upgraded in the coming months. On an Apple product, you will have to reattach to the Wifi once the upgrade is done.

Other

1. Janet Gelb asked where her technology requests should go. Brian Nath suggested she should ask Katrina VanderWoude about this.